

JAIL STANDARDS COMMITTEE MEETING

Meeting Minutes

April 17, 2014

1. Call to Order

- a. Chairman, Tom Killham called the meeting to order

2. Roll Call

- a. Attendees:
 - i. Tom Killham, Fergus County Sheriff
 - ii. Sandy Youngbauer, Fergus County Commissioner
 - iii. Tom Meissner, Fergus County Attorney
 - iv. Jennifer Johnson, News Argus
 - v. Troy Eades
 - vi. Jim Muskovich
 - vii. Ken Ronish
 - viii. Carl Seilstad
 - ix. Ben Tuss

- 3. **Approval of Minutes from last meeting:** Commissioner Youngbauer made a motion to accept the March 27, 2014 meeting minutes as presented. Tom Meissner seconded the motion. Motion carried.

4. Open Issues:

- a. The outside/inside exercise yard, Update: JLW Architect proposal handed out. Tom Killham found specific information on original building for plumbing and electrical update. Troy wanted to know the estimate of the outside/inside exercise yard and if this would be included the skylights and the open eaves in JLW Architect's proposal. Tom Killham indicated yes. Sandy Youngbauer made a motion to accept JLW Architect's proposal. Troy Eades seconded the motion. Motion carried. Jim Muskovich indicated that would be suitable for an exercise area with fresh air.
- b. Medical diets, update: None
- c. Grievance Procedure, update: None
- d. Access to the Legal Library: Quotes from Lexis were handed out, which indicate that it will be \$250 a month for the following: Montana Code Annotated, Montana Constitution, Administrative Rules of Montana, Montana Judicial Decisions, Opinions of the Attorney General for Montana, United States Code Service, U.S. Constitution, Federal Cases (9th Circuit only), and U.S. Supreme Court Cases. Tom will develop a draft policy in FY 2015 for the use of the Legal Library.
- e. Mental Health accessibility: Get a letter from Larry Eller, Carl Seilstad will assist as needed with this letter.

5. Open Public Participation:

- a. Carl Seilstad indicated that JPIA Jail Standards adoption was driven by the Federal Standards and MACO is requesting that the County Commissioners adopt these standards. Tom Killham will send a letter to the County Commissioners stating that they need to adopt these standards. Tom Meissner will do up a resolution for the County Commissioners to pass.

6. Old Business:

- a. Visitation by Minors: No change
- b. Safety and Surveillance Cameras: Quote from Snowy Mountain Lock and Door will be in the FY15 budget.
- c. Under garments are done.
- d. HVAC & temperature controls are taken care of and are computer controlled.

7. New Business: None

8. Adjournment:

- 9. **Next Meeting Date:** May 15, 2014 at 1:00PM.